

Effective 5/12/2015

49-11-616 Benefits information.

- (1) The office shall provide written general information to each participating employer concerning benefits available under this title.
- (2)
 - (a) A participating employer shall provide the information under Subsection (1) to each eligible employee:
 - (i) immediately upon termination of service, leave of absence, commencement of long-term disability benefits, or retirement; and
 - (ii) in person or, if the employee is unavailable to receive the information in person, by mailing the information to the employee's last known address.
 - (b)
 - (i) Each participating employer shall maintain the records necessary to demonstrate that the employer has provided the information outlined in Subsection (1) as required in Subsection (2)(a).
 - (ii) The records shall be made available to the office upon request.
- (3)
 - (a) The office shall provide each participating employer with a form to be signed by each employee to verify that the employee has been given in person the information required by this section.
 - (b) If an employer provides information under Subsection (1) by mail as provided in Subsection (2)(a)(ii), the employer shall:
 - (i) indicate on the form that the information was mailed to the employee and the address to which the information was mailed;
 - (ii) maintain the records necessary to demonstrate that the employer complied with the requirements under this Subsection (3); and
 - (iii) make the records available to the office upon request.

Amended by Chapter 243, 2015 General Session